



SAP Concur 

Brochure | Public Sector

Automate Spend Management to Balance Compliance, Productivity, and User Satisfaction

THE BEST RUN 

Strategic Tools Efficiently Track Employee Spending – Wherever They Are

Processing expense reports isn't anyone's ideal way to spend the day – especially if your organization still uses a manual solution. Are employees tracking down paper receipts? Or manually entering data into spreadsheets? Tasks like these are repetitive and cumbersome. Thankfully, SAP® Concur® integrates modern technology with an easy-to-use expense management platform, helping reduce the time and cost of processing expense reports, unite disparate spend sources, and adapt to regulatory changes. For a moderate investment, empower your employees with the strategic tools they need to be productive and proactively manage your organization's expenses.

SPEND LESS TIME CREATING EXPENSE REPORTS

Concur® Expense captures and tracks your employees spending wherever, and whenever, it happens. With the SAP Concur secure, cloud-based expense solution, you can efficiently manage the entire expense process from a single system that increases policy compliance, access to insights, and transparency into employee spending. Gaining this visibility allows you to reduce or eliminate fraud, waste, and abuse – regardless the complexity of spend programs.

AUTOMATICALLY CAPTURE RECEIPT DATA

The toughest task on any trip is coming home to a pile of receipts. Help your employees eliminate this tedious task with Expenselt®, now a part of the SAP Concur mobile app. Simply take a photo of a receipt and Expenselt will create, categorize, and itemize an expense entry. Now your employees can get reports done faster, and with more accuracy, so you can get timely information to manage your organizational spend.



INCREASE PRODUCTIVITY

Streamline expenses to make expense reporting simple, fast, and accurate.



ELIMINATE MANUAL ERRORS

Capture transaction data directly from the source to reduce cost of manual errors, processing, and late payment fees.



BOOST SATISFACTION

Allow employees to focus on your mission by reducing paperwork, cumbersome processes, and receive faster reimbursements.

RECEIVE 24/7 SUPPORT FROM EXPERTS

User Support Desk provides direct access to SAP Concur consultants who are familiar with your solution and configuration. You'll receive the help you need to support everything – from your company's business processes to your administrative and technical requirements. With strategic guidance and recommendations, we'll ensure your organization is making the most out of its investment.



60%
Less time needed to fill an expense report.

TRAVEL BOOKING MADE EASY

Concur® Hipmunk® takes the work out of organizational trips by locating hotels near meetings and conferences, finding flights that get travelers there on time, and more. With Concur Hipmunk, expense reports can write themselves, travel plans stay organized, and your travelers get helpful alerts and reminders that keep them one step ahead throughout their trip.



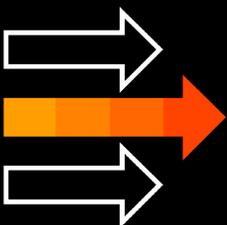
67%
Reduced lost receipts.

For a moderate investment, SAP Concur enables organizations of all sizes to ditch their manual process and automate their solution. And because public sector organizations trust SAP Concur to be secure, innovative, and compliant – our solution is ready to be integrated into any public sector environment. Are you ready to discover the power of T&E automation and bring back efficiency into your organization? Find out how SAP Concur can be a partner in your organization's automation journey.



62%
More employees following T&E policies.

Source: IDC, [Empower Organizations to Digitally Transform Their Expense, Travel, and Invoice Processes](#), September 2018.



No matter what size, SAP Concur can help your organization get the tools needed to automate and simplify your expense management.
To learn more, visit us online.

ABOUT SAP CONCUR

SAP Concur is the world's leading provider of integrated travel, expense, and invoice management solutions, driven by a relentless pursuit to simplify and automate these everyday processes. With SAP Concur, a top-rated app guides employees through every trip, charges are effortlessly populated into expense reports, and invoice approvals are automated. By integrating near real-time data and using AI to audit 100% of transactions, businesses can see exactly what they're spending without worrying about blind spots in the budget. SAP Concur eliminates yesterday's tedious tasks, makes today's work easier, and helps businesses run at their best every day. Learn more at [Concur.com](https://concur.com) or the SAP Concur [blog](#).

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